



एआइ एअरपोर्ट सर्विसेज
AI AIRPORT SERVICES

AI AIRPORT SERVICES LIMITED

Regd. Office: 2nd Floor, GSD Building, Air India Complex, Terminal-2, IGI Airport, New Delhi-110037, India

CIN: U63090DL2003PLC120790

Address for correspondence: GSD Complex, NIPTC, Near Indian Oil depot, Terminal 2 Mumbai-400099, Maharashtra, India. Tel: 022-28318424 / 28318446

Tender No.1642

Date: 11.05.2024

Tender Close time & date: 1400 hours on 21.05.2024

Sub: - Erection of Temporary Tarpaulin shed at Cargo Premises.

AI Airport Services Ltd. a fully owned Government of India Company under Ministry of Civil Aviation invites sealed quotations for “**Erection of Temporary Tarpaulin shed at Cargo Premises**” as follows:

Sr.No	Description	Quantity per square feet
1	Top Area	41379
2	Side Area	5781

1. Scope of Work:

Annexure-A

Scope of work for requirement of Erection of Temporary Tarpaulin Shed in AIASL Cargo Division Mumbai is as per following table.

Sr. no.	Scope of Work	Compliance YES/NO	Remark
1	The total approximate area of tarpaulin shed to be made at Cargo as under- 1. Top Area: 41379 sq. ft. approximately 2. Side Area: 5781 sq. ft. approximately The above quantities are approximate and it may increase or decrease on basis of actual requirement. Billing should be done for the actual job carried out, which is to be duly certified by AIASL user department		
2	The Service provider has to carry out the erection of temporary tarpaulin shed job at International Cargo premises.		
3	The sheds are to be erected on hire basis during monsoon season for the period of 5 (five) months i.e. from June to October to protect company materials and machinery from rains.		
4	The tarpaulin sheds will be made of first grade 120 GSM to 150 GSM of new HDPE water proof material.		
5	Material like Bamboos, Ballis, Rope and any other material, Labour for erection/dismantling and Transportation Charges are to be borne by the bidder/service provider.		
6	Insurance charges for the sheds are to be borne by the service provider		
7	The service provider will be entirely responsible for safety aspect, leakage repair and general maintenance of the tarpaulin sheds.		



8	Delivery Schedule-		
a	The installation work of the shed shall commence within one week from date of LOI/PO and should be carried out at the rate of 2500-3000 sq ft per day. Hence the job of installation should be completed within 3 weeks from the date of PO. The shed shall be in place for 5 months from date of completing the erection work		
b	The successful bidder shall dismantle the shed only after receipt of advice from the AIASL user department.		
9	AIASL shall not have any liability and the service provider shall indemnify AIASL against any loss or damage to their workmen inside the AIASL Cargo complex.		
10	The Actual measurements shall be certified by the Cargo Division of AIASL		
11	Wherever applicable, the Service Provider shall arrange for Police verification and all necessary entry permits (AEP) for their staff and will ensure validity of such permits at all the times till the period of contract. AIASL will issue necessary letter for obtaining these permits. They should engage sufficient manpower as initially AEP will be granted for only one month by BCAS and service provider has to provide service throughout the contract period.		
12	Penalty for delay in execution of Job: In case of delay in item/goods/service, penalty for late job/service will be charged at the rate of 1/2% (half percent) per week or part thereof of the value of delayed job/service, subject to a maximum of 10% (ten percent) of the value of the delayed job/service. In the event of continued delayed job/service, then AIASL. Reserves the right to cancel the Contract, and to take appropriate necessary action in its interest including the forfeiting of Earnest Money Deposit/Security Deposit or blacklisting the Service Provider.		
13	Penalty for substandard/defective quality: (a) At the time of acceptance of the service of tarpaulin shed if it is found that the service so delivered is not as per the specification given in the Tender/Contract then AIASL reserves the right not to accept tarpaulin shed without any liability on 'AIASL' and get the complete job redone free of cost by the bidder.		
	(b) However, in case of exigencies where such service are required to be accepted in spite of deviations from the specifications of the Contract, due to the possibility of AIASL services being affected then depending on the extent and nature of the deviations, such services may be accepted at the sole discretion of AIASL, by imposing an appropriate penalty subject to a maximum of 10% of the invoice value of the items/goods/services		
	(c) In case of any complaint on the quality issue at the time of use of the items/goods/services by AIASL, or any other stakeholders of		



	AIASL after acceptance of the delivery then depending on the nature and extent of the deficiency, AIASL reserves the rights to impose an appropriate penalty on the total value of the items/goods/Services given, subject to maximum of 10% on the lot value.		
	(d) If no remedial action to the satisfaction of AIASL has been taken with regard to quality of service and complaints continue to persist, AIASL reserves the right to cancel the contract/PO and take appropriate penal action as deemed fit depending on the merit of the case		

*The bidder has to confirm compliance to all the requirements given in Scope of work failing which their Technical Bid will be rejected.

2. Governing terms for the Bid process:

- a. The terms AIASL used in tender document means "AI Airport Services Limited".
- b. The term Authority, Government, Governmental Authority, Enforcement, Authority/Agency, shall refer to the Government or Authority or Agency in force in India.
- c. The "Bidder", "Service Provider" and / or "Party", as used in the Tender document, shall mean the one who has signed the Tender Form and submitted the quotation in response to this Tender.
- d. The term Contract shall mean the agreement entered into AIASL and the Successful Bidder, confirming its acceptance of the Tender, on the terms and conditions mentioned therein.
- e. The term days used herein shall mean the working days of AIASL.
- f. The term Successful Bidder shall mean the Bidder who has been awarded the contract to carry out the Services contemplated in this Tender.
- g. The service provider having franchisee / sister concern arrangement can offer only one quote on behalf of all concerns under that arrangement.
- h. It is further clarified that any individual signing the TENDER or other documents in connection with the Tender must certify whether they sign it as:
 - A "Sole Proprietor" of the firm or constituted attorney of such sale proprietor.
 - A partner of the firm - if it is a partnership firm, must have authority to refer to arbitration, disputes concerning the business of the partnership either by virtue of the partnership agreement or a power of attorney. In the alternative, the Tender should be signed by all the Partners.
 - Constituted attorney of the firm, if it is a Company.
 - Authorized signatory of the firm.
- i. Any company/Partnership Firm/Proprietary Firm blacklisted by AIASL, Central Govt/ State govt., Semi govt., Public Sector Undertaking (PSU)/ Enterprises is prohibited in participating in this Tender.



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- j. The intending Bidder if required shall visit the site at their own cost and make themselves thoroughly acquainted with all the information necessary including contingencies, risks and other information's to enable them to prepare a proper offer against this tender.
- k. It is deemed that the authorized signatory of the bid has understood and prepared the bid and the same should be sent by such authorized signatory to AIASL directly. AIASL reserves the right to reject offers made by intermediaries / representatives.
- l. All bids received against this tender shall be evaluated as per the Bid Evaluation Criteria -Technical and provisions of tender document.
- m. Submission of Tender Form does not necessarily mean that the Bidder is an eligible Party.
- n. Zero deviation: Bidder is advised to quote strictly as per terms and conditions of tender document and not to stipulate any deviation / exceptions. This is a zero deviation tender.
- o. Bidder is advised to note that taking deviation to following terms and conditions of tender documents shall lead to rejection of their bids:

3. Mode and method for Submission of Bids:

1. The bid shall be typed or written in indelible ink, and all correspondence and documents related to the bid exchanged by the Bidder and AIASL shall be written in the English language.

The offer should be submitted in two bid format.

- a. Technical bid and
- b. Price / Financial bid as follows:

a. **Envelope 1** -The technical bid covering all details as mentioned in the formats with Earnest money deposit (EMD) for Rs.35,000/- (Rupees thirty five thousand only) and all enclosures demanded (as per check list, PQC) to accompany the technical bid, and the same needs to be necessarily submitted in a separate sealed envelope super scribing the Tender Ref. No. 1642 dated 11.05.2024 for **Erection of Temporary Tarpaulin shed at Cargo Premises**, at AI Airport Services Ltd. Cargo Section in bold letters with Service provider's name & contact details.

b. **Envelope 2** -The Price/Financial bid needs to be submitted in a separate sealed envelope super scribing the Tender Ref. No. 1642 dated 11.05.2024 for **Erection of Temporary Tarpaulin shed at Cargo Premises** at AI Airport Services Ltd. Cargo Section, & marked as "Price/Financial bid" in bold letters with Service provider's name & contact details .

c. **Envelope 3** -Both these envelopes (Technical Bid and Financial Bid) need to be put in a sealed master envelope super scribing the Tender Ref. No. 1642 dated 11.05.2024 for **Erection of Temporary Tarpaulin shed at Cargo Premises**, at AI Airport Services Ltd. Cargo Section in bold letters with Service provider's name. If the master envelope is not sealed and marked as above, AIASL will assume no responsibility for the misplacement or premature opening of the 'Technical Bid' and 'Financial Bid'.

The sealed master envelope should be addressed to:

MMD - AIASL, GSD Complex, NIPTC, Next to Sahar Police Station, Near CSI Airport Gate No. 5, Terminal 2, Mumbai – 400099, Maharashtra, India.



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- d. Each sealed envelope should be super-scribed with the Tender Ref. No. 1642 dated 11.05.2024 for **Erection of Temporary Tarpaulin shed at Cargo Premises**, at AI Airport Services Ltd. Cargo Section, & marked in bold letters with Service provider's name & remarks as "NOT TO BE OPENED BEFORE 1400 hours on 21.05.2024." All the envelopes should have Email address/ Contact nos (TEL/Mobile) of the bidder's contact person.
- e. The sealed bid master envelope shall be submitted at the above address in person or by post / courier so as to reach up to **21.05.2024** TIME 1400 Hours (IST).
- f. Tender documents sent through Post or Courier shall be at the risk of the Bidder and AIASL shall not be responsible for any loss or non-receipt of the Tender documents.
- g. Tender bids received after due date / time shall not be entertained / considered.
- h. In case of modified bids, the Covers shall carry the superscription of Word "Modified" in addition. In such a case, the bidder need not submit EMD again.
- i. In case of withdrawal of the bid, the cover containing the Bidder's withdrawal letter shall carry the superscription of the word "Withdrawal" in addition.
- j. The closing date for submission of bids may be extended at any time including after the schedule date of closing at the sole discretion of AIASL.
2. If Tender Closing date is declared a Holiday by Mumbai Office of AIASL, the last date of Submission of the Bids shall automatically stand extended to 1400 Hours of the next working day.
3. Subsequent to bid submission, AIASL shall not seek / entertain any confirmations /clarifications / documents etc. with regard to Price/Financial Bid and any bid(s) not in line with tender conditions shall be liable for rejection. Bidders are requested to go through all the clauses of this tender carefully and then submit the documents / confirmations strictly as per the check list enclosed in the tender document.
4. AIASL reserves the right to accept or reject any or all offers without assigning any reason, whatsoever and to annul the bidding process at any time prior to award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for AIASL action.
5. AIASL reserves the right to allow preference to SSI / NSIC registered firms or Public Sector Undertakings as admissible under the prevailing policy of Govt. of India.
6. The following requirements shall be strictly complied with by the Bidder:
- a. Bidder shall countersign the corrections, if any.
- b. Bidder shall number, sign and stamp all pages of this tender document and all the enclosures accompanying the tender document prior to the submission of the tender.
- c. In case the bid is submitted by authorized person holding "Power of Attorney", the bid shall accompany a certified true copy of the power of attorney.



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d. The tender documents containing Technical Bid shall be submitted along with all the Annexures excluding (Price/Financial Bid).

7. Rejection of Bids (Technical and Price/Financial):

The response to the Technical Bid and Price/Financial Bid shall be rejected forthwith without evaluation of the Tender process on the following grounds:

a. If the Bid (Technical and / or Price/Financial) has been received after due date and time of the Tender.

b. If only the Technical Bid has been received and the Price/Financial Bid has not been received, and vice versa.

c. If the Bid (Technical and / or Price/Financial) has been received by email.

d. If the Bid (Technical and / or Price/Financial) has been received unsigned.

e. If the Bid (Technical and / or Price/Financial) has been received in an open condition other than that mentioned herein.

f. If the technical bid contains any indication of prices.

g. If the Technical Bid has been received without EMD and/or the EMD is lesser than the amount specified or the EMD fee has been submitted in a mode other than as specified in tender documents. .

h. Any reasons for rejection of bid as cited against any clause anywhere else in this tender document.

8. Queries from the Bidder before submission of bids / during bid evaluation

a. In case if any query / clarification required before submission of bids, the same may be obtained from the following officials of AIASL:

Dy. Manager-Cargo Complex, AIATSL, Sahar, Andheri (East),
Mumbai – 400 099, Tel: +91-22-2831 8184 / 85 / 86.

b. During the process of the evaluation of bids no queries shall be entertained from the Bidder with regard to the status of the evaluation. If required, the Tender committee members of AIASL shall seek the clarifications by e-mail/ telephonic conversation or by visiting the premises of the Bidder to verify all the supporting documents provided.

9. Due / last date for submission of the tender: last / due Date for submission of Tender is up to 21.05.2024 till 1400 hours (IST) at our office address given below: MMD-AIASL, GSD Complex, Near Gate No. 5, Sahar, Andheri (E), Mumbai – 99. Tel – 022 2831 8424 / 8446.

10. Date of opening of the tender: Date and time for Technical Bid opening will be communicated to responding bidders well in time. Similarly, Price/Financial bid opening of technically qualified bidders shall be intimated later. Parties or their authorized representative



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(only one per bidder) shall participate in tender opening on carrying due identity proof or and a letter of authority signed and stamped by the authorized signatory of the bidder as mentioned in this document of the tender.

11. Extension of due date: The Due date / Time of submission of Tender shall be extended at any time, at the sole discretion of AIASL and shall be displayed in AIASL website. It is bidder's responsibility to visit the AIASL website regularly for any updates / extensions to the tender.

12. Bidder shall give the official mailing Address, email address to which all correspondences shall be sent by AIASL while submitting their bid. Also if address is changed at any time, the same shall be intimated to AIASL immediately.

13. The Bidder should quote the rates in figures as well as in words as per the Price/ Financial bid format given In Annexure E.

14. When there is a difference between the rates in figures and in words in Price/Financial bid, the rates which corresponds to, the amount worked out by the Bidder, shall be taken correct as per the following:

a. When the amount of any item is not worked out by the Bidder or it does not correspond to the rate written either in figure or in word, then the rate quoted by the Bidder in words shall be taken as correct.

b. When the rate quoted by the Bidder in figures and in words tallies but the amount is not worked out correctly, rate quoted by the Bidder shall be taken as correct and not the amount.

15. Any notice by one party to the other pursuant to the submissions to the bid / tender, shall be sent in writing to the address specified for that purpose in the Tender / bid submissions.

4. TERMS AND CONDITIONS:

1. COMPLIANCE OF SECURITY REGULATION (WHEREVER APPLICABLE):

- a) The bidder shall be responsible for getting all necessary clearance, if any, from Government agencies/Legal authorities.
- b) All staff employed by bidder should obtain a NOC from local police authorities for antecedent's verification.
- c) It will be responsibility of bidder to ensure that no unauthorised personnel gains access to airport premises where the services are to be provided.

2. OTHERS

- a) The tenderer must visit the site of the tender and familiarize himself with location, operating / working conditions as well as any other local factors which could influence the working before quoting for the job. His quote should take care of any such restrictions; conditions etc and any claim afterwards will not be entertained. It is suggested that the Tenderer must visit the site to have a better idea of site conditions and factors. The contractor shall confirm himself fully of the conditions under which the work is to be executed and shall satisfy himself of all existing local



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working conditions, limitations, Central Govt., State Govt. and local body rules and regulations etc. complete.

- b) Rates: The rate quoted must be inclusive of cost of all materials, labour, consumables, Transportation, GST etc. complete in all respects.
- c) Proper PPEs with BIS mark will be provided by the contractor to workmen. All the workmen should have fluorescent jackets Contractor has to arrange all the PPEs as per safety rules No separate payment will be made by AIASL for this.
- d) Site clearance- Successful bidder has to clear all unwanted materials, structure, obstruction etc. to be cleared off immediately from site. The successful bidder is required to get necessary clearance for AIASL in charge of 'having cleared the site satisfactorily' before submission of final bill.
- e) Successful bidder is required to make his own arrangement for unloading and storage of materials at site. Contractor shall supply at their own cost all materials required for completing the job as per schedule of quantity and specifications and conditions. All materials supplied by contractor shall be as per the relevant IS code / mfg. recommendation.
- f) Contractor must comply with all rules and regulations as per EPF/ESIC, minimum wages act, workmen compensation act, Labour laws (central) and other statutory regulations, etc. complete as applicable. He should produce and submit necessary documents as proof of compliance.
- g) AIASL Incharge shall have right to take possession of or use any completed or partially completed work or part of work. Such possession or use shall not be deemed to be an acceptance of any work completed in accordance with the Contract Agreement.

5. EXIT/TERMINATION.

The CONTRACT may be terminated under the following circumstances:

- a) In case of unsatisfactory performance or breach of any of the clauses of the Contract / Tender, AIASL would issue a notice of 30 (thirty) days to the Successful Bidder (s) to rectify the breach and improve their performance, failing which AIASL shall be at liberty to terminate the Contract immediately. The Successful Bidder (s) shall not have any right to dispute or question the judgment of AIASL regarding unsatisfactory performance by the Successful Bidder (s). AIASL also reserves the right to claim from the Successful Bidder (s) for any loss sustained due to unsatisfactory performance and/or breach of the Contract.
- b) Notwithstanding the above, AIASL shall also be liberty to terminate the Contract for any reason including change in situation / circumstances, etc. by providing to the Successful Bidder (s) 90 (ninety) days written notice. In such an event, the Successful Bidder(s) shall have no right to claim compensation / damages, etc. from AIASL on account of early termination.
- c) The Successful Bidder(s) shall also be at liberty to terminate this contract by providing to AIASL 90 (ninety) days written notice. However, the Successful Bidder (s) shall duly comply with their respective obligations during the notice period and thereafter, shall discharge the obligations arising out of the Contract till the termination. However, if a suitable replacement is not found by



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AIASL, within the period of 90 (Ninety days), the Successful Bidder(s) shall continue to provide the tendered services until the period such replacement is found. The Successful Bidder(s) shall be paid, in accordance with the terms of the Tender/ Contract for all the work carried out by it, during the notice period and if applicable, for the work done by it for the period after the notice period, until a suitable replacement is found.

- d) AIASL may at any time terminate the Contract with immediate effect by giving written notice to the Successful Bidder (s), if the Successful Bidder (s) being a partnership or sole proprietorship firm, if the sole proprietor or any partner is adjudged as bankrupt or otherwise insolvent, or order for administration of his estate is made against it or shall take proceedings for liquidation under any insolvency act for the time being in force in India or make any assignment of his effects or composition or arrangement for the benefit of its creditors or purports to make affect any right of action or remedy which has accrued or shall accrue thereafter to AIASL. such assignment, composition and/or arrangement provided that such termination shall not prejudice or
- e) AIASL may at any time terminate the Contract with immediate effect by giving written notice to the Successful Bidder (s), if the Successful Bidder (s), being a company, if bankruptcy or liquidation proceedings are commenced or likely to be commenced against or if it enters in to or is likely to enter into any arrangement or compromise for the benefit of its creditors generally or if a liquidator or receiver is appointment for its assets.
- f) AIASL may terminate the contract if it comes to the knowledge of AIASL that, successful bidders has obtained the contract vide non-bonafide methods of competitive bidding or vide fraudulent methods.
- g) In case the vendor serves the termination notice before exhaustion of 40% of the contract value or quantity, they will be debarred from participating in immediate next tender for those particular services.

6. OTHER TERMS AND CONDITIONS:

- a. Interpretation: In the event of any difference in the interpretation of the clause of the purchase order or the tender document, the clarification given by GM-GH AIASL Shall be final and binding.
- b. Arbitration: Any dispute arising between the parties in respect of the construction, interpretation, application, meaning, scope, operation or effect of this document or the validity or breach thereof shall first be settled by mutual consultation. If the dispute remains unresolved after a period of 90 days from the date when mutual consultation has started, the matter shall be referred for settlement to “SCOPE FORUM OF CONCILATION AND ARIBITRATION: Govt. of India and the award made in pursuance thereof shall be binding on the parties.
- c. Jurisdiction: Any dispute whatsoever shall be subject to jurisdiction of the court of Mumbai and Delhi only

7. COMMERCIAL TERMS

a. Earnest Money Deposit (EMD): Non-Compliance on EMD terms will lead to disqualification.



Earnest Money Deposit (EMD)

b. An Earnest Money Deposit of INR Rs.35,000/- (Rupees thirty five thousand only) must be submitted by means of a Bank Draft or Banker's Cheque or ECS in favor of "AI Airport Services Limited", payable at Mumbai, and should be submitted along with the technical bid. EMD can also be submitted through wire transfer to AIASL's account in Mumbai. In the case of remittance of EMD through wire transfer, proof of remittance is to be submitted along with the Technical Bid. No other mode of payment is acceptable.

8. If the bidders submit EMD by ECS, following particulars are to be noted:

- 1) NAME OF THE BENEFICIARY: AI AIRPORT SERVICES LIMITED.
- 2) NAME OF THE BANK : HDFC
- 3) BRANCH NAME : FORT – NANIK MOTWANI MARG
- 4) BRANCH ADDRESS : MANECKJI WADIA
BLDG, GROUND FLOOR,
NANIK MOTWANI MARG, FORT, MUMBAI
- 5) TYPE OF A/C (SB/CURRENT) : CURRENT
- 6) BANK ACCOUNT NUMBER : 00600310003602
- 7) TELEPHONE NO. OF BANK : 022-61606161 8) MICR CODE NO.
400240015
- 9) SWIFT CODE : HDFCINBBXXX
- 10) IFSC CODE : HDFC0000060
- 11) PAN NUMBER (AIASL) : AAECA6186G
- 12) GST NUMBER (AIASL) : 27AAECA6186G1ZJ

In case of any query relating to wire transfer / ECS of the EMD, the bidders may contact at the following address of AIASL:

Finance Department, AIASL

GSD Complex, Near Gate No.5, Sahar, Andheri (East), Mumbai 400 099.

Tel no: 091-22-2831 8543

E-mail: fin.AIASL@aiasl.in.

9. EMD will not carry any interest.
10. EMD in respect of the successful bidders will be refunded after receipt of Security Deposit.
11. EMD of unsuccessful bidders will be refunded after opening of Price Bids.
12. EMD will be forfeited in the event of a bidder withdrawing or modifying his bid after opening of the tenders and till completion of the tender process, i.e., till award of the contract, and / or in the event of the bidder, who has been awarded the contract, declining to honor the same.
13. EMD will be accepted only in Indian Rupees or US Dollars. EMD in any other currency will not be accepted.
14. MSME-Service providers will be exempted from submission of EMD.

15. Security Deposit (SD) / Performance Bank Guarantee (PBG): Non-Compliance on SD / PBG terms, as below will lead to disqualification:

The bidder who qualifies for award of PO will have to deposit with AIASL 5% of the total Contract value in the Purchase Order towards interest free Security Deposit, within 2 weeks of the receipt of the Purchase Order. The Bank Guarantee should be valid for 90 days after the end of contract period. Applicable Security Deposit / Performance



Bank Guarantee will be in the form of Bank Guarantee/Demand Draft or Bankers Cheque in favour of 'AI AIRPORT SERVICES LIMITED', payable at MUMBAI.

In case of submission of Security Deposit / Performance Guarantee by means of Bank Guarantee / Demand Draft or Bankers Cheque, it may be noted that the original BG has to be forwarded by the Bank directly to AI Airport Services Limited through registered AD. The expenses incurred towards submission of Security Deposit / Performance Bank Guarantee will have to be borne by the successful bidder.

Bank Guarantee or Demand Draft or Pay order will be refunded after 30 days of scheduled completion of delivery of entire quantity, submission of quality assurance certificate and completion of all obligations under the Purchase Order. In case of Bank Guarantee, same should be issued through Indian Bank as per guidelines by RBI.

a. Billing and Payment terms: (Non acceptance by the Bidder on Payment terms will lead to disqualification): -

- i. Payment will be released within 60 days (45 days for MSME) after completion of the job and submission of invoice.
- ii. All payment will be effected by AIASL-Finance through Cheque or ECS transfers.

b. Taxes, Duties, Levis

GST imposed under India Law, upon the services provided to AIASL are applicable. All payment to be made by AIASL to the service provider shall be subject to deduction of Tax at Sources (TDS), such as Withholding Tax, as applicable under the Indian Law from time to time. It is clarified that the liability on account of such deductions will rest with the service provider.

c. Enforceability

If for any reason, any one or more of the foregoing conditions are partially / wholly invalid or unenforceable; the other conditions shall still remain in full force and effect.

16. Commercial Terms:

1. **DELIVERY SCHEDULE:** The job should be commence within 1 week from the date of PO and should be completed in 3 weeks from the date of PO.
2. **PENALTY CLAUSE:** Penalty for the delayed job will be charged at the rate of 0.5 % per week or part thereof of the value of delayed job, subject to a maximum of 10 % value of the undelivered portion. In the event of continued delay, then AIASL reserves the right to cancel the purchase order and to take appropriate necessary action in its interests.
3. Your offered rate should include all charges & Taxes.
4. **AWARD CRITERIA:** The vendor whose net price (on common platform such as landed cost including transportation, loading/offloading if involve) works out to be the lowest, will be determined as L-1. PO will be released on overall L1 basis.
5. **VALIDITY OF QUOTES:** The validity of your quote should be for a minimum of 120 days from the date of tender due date.



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6. **VALIDITY OF PO:** 1 year from date of issue of PO.
7. The GST has to be specified separately both in terms of percentage and absolute value.



Annexure-B

17. Pre – Qualification Criteria – Mandatory minimum Eligibility Criteria

Technical Evaluation –

The bidder who fulfil the following pre-qualification (PQ) requirements and submit documentary proof thereof along with the Pre-qualification bids will only be eligible for evaluation of technical bids Bidder are required to indicate compliance status of each PQ criteria by stating "YES" or "NO". The documentary evidences as required to be attached with this Annexure in the sequence of the criteria duly page numbered. "No" to any one of the criteria will result in disqualification of the bid as these are mandatory Pre-qualifications.

SN	PQ	Compliance Yes/No	Remarks	Page No.
1	The bidder should have their own Shop / Establishment/Warehouse in "Mumbai Metropolitan Region & should be in the business of "Erection of Temporary Tarpaulin Sheds/ Monsoon Sheds / Marriage Pandal" or similar business Self attested copy (s) of proof of the above like current shop and establishment license with the name of the owner, the date of registration of the Firm/Company/Organization, complete address, nature of business and the validity period or any other valid document should be enclosed as a proof of above.			
2	The bidder should have executed at least one job of "Erection of Temporary Tarpaulin Sheds/Monsoon sheds / Pandal on or after 1 January 2022.for minimum period of 3 months (Copy of relevant supporting document(s)/Contract(s) duly self-attested should be enclosed as a proof of above.			
3	The bidder must have a minimum average turnover of Rs.10.00 lacs for the financial years 2021-22, 2022-23 and 2023-24 Copy of relevant pages of audited balance sheet and Profit & Loss Account for financial years 2021-22, 2022-23 and 2023-24 duly signed by the proprietor/director should be enclosed.			
4	Possession of PAN number is a must at the time of application of the tender. Self-attested copy of PAN Number along with "In-come Tax Return" for the financial years 2021-22, 2022-23 and 2023-24 be enclosed.			
5	The bidder must possess GST Registration Number at the time of application of the tender if the bidder's annual turnover is more than Rs.20.00 lacs (Rupees Twenty Lacs Only) (Self attested copy of GST Registration Number should be enclosed). In case the bidder's annual turnover is less than Rs.20.00 lacs and if the bidder does not possess the GST registration number, they need to give an undertaking (on their letter head) that they will apply for and obtain GST registration number if the turnover becomes more than 20 lakhs after award of this contract.			
6	The bidder should give an undertaking (on their letter head) that they would be able to execute the job of "Erection of temporary tarpaulin shed in Cargo Premises - AIASL: Mumbai for 5 months for monsoon 2024 as per the delivery schedule mentioned in Annexure A.			
7	The bidder should have not been blacklisted by any of the Government Authority or Public Sector Undertakings (PSUs) in the last three years. The bidder shall give an undertaking (on their letter head) that they have not been blacklisted by any other Government Authorities or PSUs during the last three years.			



8	The bidder must give an undertaking (on their letter head) that the requisite services as per the enclosed Scope of Work/Work Load (Annexure A) will be executed to the satisfaction of AI Airport Services.			
9	The bidder must give an undertaking (on their letter head) that they will comply with the statutory requirements under the Labour Law as well as guidelines issued by the Ministry of Labour under various applicable acts.			
10	Besides the above eligibility criteria, a team of AI Airport Services officials may also visit the facility of the bidder to assess their infrastructure and capability to render the services as per AIASL's requirement given in the Scope of Work (Annexure A).			
11	The bidder will have to quote their rates in the "Price Bid format exactly as per "Annexure E".			
12	Every bid document should be signed and stamped by the authorized signatory			

*The bidder has to confirm compliance to all the requirements given in PQC failing which their Technical Bid will be rejected.



ANNEXURE - C

(To be filled in by Bidder)

**UNDERTAKING BY BIDDER DECLARING THAT BIDDER IS NOT
DEBARRED /BLACKLISTED BY GOVERNMENT / SEMI-GOVERNMENT /
OTHER POWER UTILITIES**

I/We hereby declare that I/We is/are participating in A I A S L Enquiry Tender No._____.
As on date of submission of this Enquiry I/We hereby declare that My Firm/We is/are not
Debarred/Blacklisted by Any Government / Semi-Government / Other Power Utilities, anywhere.

The above declaration is true to the best of My/Our knowledge and belief.

I/We hereby agree that in case My Firm/We are Debarred/Blacklisted by Any Government
/ Semi-Government / Other Power Utilities, anywhere, My/Our Offer is liable for rejection at anystage of
Tendering process as per Tender Conditions.

Further, I/We hereby understand and agree that in case My Firm/We are Debarred/ Blacklisted
by Any Government / Semi-Government / Other Power Utilities, anywhere, My/Our Order is liable for
termination at any stage of Order execution process and My Firm/We shall be solely responsible for the
consequences arising out of it.

Name of Firm : _____

Signature of the Bidder : _____

Designation : _____

Date : _____

Seal of company : _____



Tender No.1642

ANNEXURE-D

DECLARATION

(To be given on Company's Letter)

To,
DGM-GH
AI Airport Services Limited, Mumbai

Dear Sir,

Ref: GeM Bid No.....

I/We,..... certify and declare that I/we have read, understood and accepted the terms and conditions of this tender in totality, and have accordingly submitted my/our tender and proposed service(s)/materials(s)/product(s).

Place:

Signature of Tenderer.....

Date:

Name

Designation.....

Seal/Stamp



Tender No.1642

18. OTHER TERMS

1. GM-GH, AI Airport Services Ltd. reserves the right to accept or reject, in part or whole, any or all Bids received without assigning any reason whatsoever.
2. **Qty. Requirement:** AI Airport Services Limited does not guarantee for minimum quantity or value. AIASL reserves right to increase or decrease in the quantity (+/- 25%) without any change in the terms and conditions and prices quoted by the bidders.
3. **For substandard quality:**
 - a. At the time of delivery /acceptance of the item /goods, if it is found that the items /goods so delivered is not as per the specification given in the PO then AIASL reserves the right to reject the entire lot and get the entire quality replaced free of cost by the vendor.
 - b. In case of any complaint on the quality issue at the time of use of item / goods by AIASL or any other stakeholders of AIASL after acceptance of the delivery, then depending on the nature and extent of the deficiency, AIASL reserves the right to impose an appropriate penalty on the total value of the lot supplied, subject to maximum of 10% on the lot value.
 - c. If no remedial action to the satisfaction taken and complaints continue to persist regarding quality issue, then AIASL reserves the right to cancel the purchase order and take appropriate penalty action as deemed fit depending on the merit of the case.
4. You must provide acceptance to AI Airport Services Ltd.'s Terms and Conditions. Any deviations from the specifications or terms and conditions must be clearly spelt out.
5. For any clarifications/details, you may contact the contact person as mentioned in the tender.
6. Sealed Quotation to be submitted on or before 1400 hrs. On 21.05.2024.

Name of Buyer:

M. N. Sankhe

Executive-MMD

Tel: 022-28318424 / 28318446

Email: wr.mmd@aiasl.in

INTENTION TO QUOTE:

You are requested to confirm your intention to quote/regret by email to wr.mmd@aiasl.in

Your sealed quotation should be addressed to MMD-AI Airport Services Limited, Mumbai and submitted on or before close date and time as following address duly subscribed as **“Erection of Temporary Tarpaulin shed at Cargo Premises.”** and close date along with contact person's name and e-mail id.

MMD - AI Airport Services Ltd

GSD Complex, NIPTC, Near Indian Oil Depot,

Terminal 2, Mumbai- 400099, Maharashtra, India.

Tel: 022-28318424 E-mail: wr.mmd@aiasl.in



Annexure-E

19. SUBMISSION OF SINGLE BIDS [SINGLE BID SYSTEM]

Your quotations must be submitted in the following format:
“Erection of Temporary Tarpaulin shed at Cargo Premises”
(All values in INR)

SN	Work Details	Quantity per square feet	Rate	Total Amount
1	Top Area	41379		
2	Side Area	5781		
Total Amount				
GST@__%				
Grand Total Including GST				
Suppliers GST No.				
AI Airport Services Ltd. GST No.24AAECA6186G1ZP				
Confirmation: We confirm about the job within the mention duration from the date of receipt of PO.				
Signature of Vendor				

The GST rate and amount should be specified separately in terms of percentage and absolute value. You must provide acceptance to AI Airport Services Ltd.’s Terms and Conditions.

Any deviations from the specifications or terms and conditions must be clearly spelt out. Non-adherence to terms and conditions may result in rejection of your Bids.